

CINDER HILL FLY FISHING

CONSTITUTION

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1 TITLE

Cinder Hill Fly Fishing, the working title of the Cinder Hill Troutng Syndicate, hereinafter to be referred to as the "Organisation".

2 OBJECTIVES OF THE ORGANISATION

The Objectives of the Organisation shall include:

- The provision of fly fishing facilities in stocked waters for Organisation members.
- The appointment of a Management Committee holding regular meetings in order to manage the Organisation finances and day to day operations of the fisheries including membership fees.
- Maintaining full accounts of costs and expenses.
- Holding an Annual General Meeting (AGM) for all Organisation members.
- Holding regular meetings with the landlords to agree rent and maintenance undertaken by them.
- Maintenance of the fisheries throughout the season with the help of volunteer work parties.
- Regularly stocking the waters subject to environmental conditions.
- Maximizing membership and the maintenance of a membership data base, web site and separate email account for the dissemination of information to members.
- Keeping members regularly informed about current and future activities.
- The provision of stocking and catch statistics.
- Arranging tuition courses for juniors and adults.
- Attending promotional shows, including, but not limited to: The South of England Agricultural Show and Autumn Game Fair, in order to promote fly fishing, seek new Organisation members and continue to support and encourage membership of both Salmon & Trout Conservation UK and the Angling Trust.

3 MEMBERSHIP

Membership of the Organisation shall be open to all anglers who have some fly fishing experience.

The membership year shall commence on the 1st March in any one year and end on the 28th February (or 29th if a leap year) in the following year.

Temporary membership shall automatically be granted to any member's guests whilst fishing and any volunteers attending work parties, courses or shows.

4 OFFICERS

The Officers of the Organisation shall consist of: Chairperson, Treasurer, Secretary, Welfare Officer and Water Maintenance Manager (The Executive Officers).

The Committee, in which the management of the Organisation shall be vested, shall consist of the Officers of the Organisation and other members as required.

A minimum of two (2) Executive Officers and one (1) other Committee member shall form a quorum at a meeting of the Management Committee.

The Committee shall be empowered to co-opt other members on to the Management Committee between Annual General Meetings, as necessary.

5 ELECTION OF OFFICERS

The Officers and other members of the Committee for the ensuing membership year shall be elected annually by members at the Annual General Meeting, to be held no later than the end of May in each membership year – an appropriate date to be agreed by the Committee. Ideally, the Chairman shall not hold office for more than three consecutive years but may be subject to re-election.

The duties of the Welfare Officer shall include, but not be limited to, to ensure the Organisation:

- Fulfils its responsibilities to safeguard children and young people at club level.
- Implements the Sports Safeguarding & Protecting Children Policy and Procedures at club level.
- Is the first point of contact for volunteers, parents and children / young people where concerns about welfare, poor practice or child abuse are identified.

6 MANAGEMENT COMMITTEE

The affairs of the Organisation shall be controlled by a Committee comprising of the Executive Officers and a minimum of two (2) other members elected from and by, the members at the Annual General Meeting. The Committee shall meet at agreed intervals and not less than two (2) times per year.

The Committee shall:

- Be empowered to act as they see fit in the interests of the Organisation including the raising of monies in pursuit of the objectives of the Organisation and such powers shall include the investment of monies not required for the immediate purpose of the Organisation, in instruments which trust monies, by law, may be invested with powers from time to time, to transfer, pay away or otherwise dispose of such monies.
- Set the Organisation subscription fees.
- Control the affairs of the Organisation on behalf of the members.
- Approve payment from Organisation funds on Organisation business.
- Undertake the day to day management of Organisation waters, land and other assets, including the stocking of fish and setting catch limits as appropriate.
- Arrange Third Party Civil Liability insurance.
- Have the authority to temporarily close Organisation waters for any reason, including maintenance and to provide members with adequate notice to this effect by notices posted at the fisheries or advised in any membership email, documentation, newsletter or other means of communication.
- Make decisions on the basis of a simple majority vote. In the case of equal votes, the Chairperson shall be entitled to an additional vote.
- Keep account of all the income and expenditure of the Organisation and submit accounts for the financial year from the 1st January to the following 31st December, duly independently verified, for approval at the following Annual General Meeting, an independent suitably qualified professional, not being a member of the Committee, being appointed to verify the books and accounts of the Organisation.
- The bank accounts shall be operated under the name of the Cinder Hill Trout Fishing Syndicate with the signature of any two (2) from the Treasurer, Chairman or Secretary being acceptable for cheque payments. Any monies held in a Trust Fund shall be controlled by the Chairman and any one of the other Officers.

7 GENERAL MEETINGS (Annual or Extraordinary General)

The Annual General Meeting shall be called by giving at least 21 day's notice in writing to the members.

An Extraordinary General Meeting may be called by the Committee or by at least ten members, by giving at least 21 day's notice in writing to the members, together with a copy of the resolution(s) to be put before the Meeting. An email to a registered email address shall be considered to be a notice in writing.

Any business of the Organisation conducted at an Annual General Meeting or at an Extraordinary General Meeting, shall be passed by a simple majority of those present at the meeting and voting.

The business of the Annual General Meeting shall be to:

- Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.
- Receive the annual report of the Committee from the Chairperson or Secretary.
- Receive and approve the verified accounts for the previous year from the Treasurer.
- Provide an historic stocking report and comment on catch statistics.
- Elect an independent suitably qualified professional, not being a member of the Committee, to verify the books and accounts of the Organisation.
- Elect the Executive Officers of the Organisation and other Committee members.
- Transact such other business received in writing by the Secretary from members seven (7) days prior to the meeting and included in the agenda.

Note: The agenda can provide for "Any Other Business" but members should be encouraged to refer items to the General Committee by submitting items for the Annual General Meeting within the required period of notice

Nomination of candidates for election of Officers should be made in writing to the Secretary at least seven (7) days in advance of the Annual General Meeting date. Nominations can only be made by members and must be seconded by another member.

At all General Meetings, the chair will be taken by the Chairperson or, in his/her absence, by a deputy appointed by the Officers or by members attending the meeting.

Decisions made at a General Meeting shall be by simple majority of votes from those members attending the meeting. In event of equal votes, the Chairperson shall be entitled to an additional casting vote.

A quorum for a General Meeting and/or Special Meeting shall be a minimum of eight (8) members, including at least four (4) Committee members, with two (2) being Executive Officers.

Each member of the Organisation shall be entitled to one (1) vote at a General Meeting.

On all questions of procedure the decision of the Chairperson shall be final.

Decisions at General Meetings shall be binding on all members.

Minutes of General meetings will be taken, for approval by the members present at the following Annual General Meeting and for signature by the Chairperson at that Annual General Meeting.

8 BEHAVIOUR, DISCIPLINE AND APPEALS

All members and their guests:

- Are expected to uphold the normally accepted rules and etiquette of fly fishing.
- Must abide by Organisation and Fishery rules at all time.
- Must follow Health and Safety guidelines laid down by the Organisation.

Expulsion of Members

Members whose conduct is inappropriate or who decline to abide by any of the Organisation or Fishery rules may be expelled or suspended by a resolution passed at a meeting of the Committee.

However they shall have the right to appeal in person to the Committee with regard to any decision affecting them, provided that notice of such appeal is submitted to the Chairperson in writing, within seven days of notification of the Committee's original decision.

9 DISSOLUTION

If at any General Meeting of the Organisation, a resolution is passed calling for the dissolution of the Organisation, the Chairperson shall immediately convene a Special General Meeting to be held not less than one (1) month thereafter, to discuss and vote on the resolution.

If at that Special General Meeting the resolution is carried by at least two thirds (2/3) of the members present, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Organisation and discharge all debts and liabilities of the Organisation.

In the event of dissolution, after discharging all debts and liabilities, the remaining assets shall, subject to the discharge of all liabilities incurred on behalf of the Organisation, be distributed to such Angling or other Charity as decided by the resolution passed at the final Special General Meeting.

10 ALTERATIONS TO THE CONSTITUTION

Any additions or amendments to this Constitution can only be amended at an Annual General Meeting or an Extraordinary General Meeting, with the consent of two thirds of the members present at the meeting and voting.

11 AMENDMENTS TO THE CONSTITUTION DOCUMENT

Date	Amendment	Who by
18/11/2015	Para 6. - Addition of third signatory to Bank Account	G Taylor
2019	Para 1. - Change of Name. Para 3. - Change to Membership Rule. General Update.	R Yuill

Dated:

Chairperson:

Treasurer:

Secretary: